Application No.: _____

<div align="center">

THE UNIVERSITY OF HONG KONG
FACULTY OF ENGINEERING

Master of Science in Computer Science

</div>

NOTES ON SUBMISSION OF SUPPORTING DOCUMENTS

<u>Around 5 working days after</u> your payment of application fee and submission of online application form, an email notification will be sent to your email address registered during your online application and you will be guided to login a Taught Postgraduate (TPg) programmes online admission system under the Faculty of Engineering https://tpgadmission.engg.hku.hk/ to upload the required supporting documents. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Please upload official certificates and complete official transcripts of your undergraduate and postgraduate studies (if any), or the interim transcript showing the results of courses that you have completed so far. Please do not omit the back side of the transcript(s) if it contains information on the grading system. Please note that you are not required to submit original/certified true copy# of your documents to the University at this stage of the application process. Should you be given an admission offer by the University, you will be required to submit original/certified true copy of your documents.

Please note that you do <u>NOT</u> need to attach or send in academic/professional referees' reports for your application for admission to MSc(CompSc) curriculum in the Faculty unless requested. If you still wish to provide us a reference letter, you may upload it via the online admission system.

Enclosed (please tick as appropriate):

☐ Transcript with grading system (you may complete the Transcript Request Form and send it to the institute from which the transcript is requested, if applicable)

☐ Degree Certificates (For applicant with Mainland China qualification)
(i) Online Verification Report of Higher Education Qualification Certificate issued by CHSI (学信网) for 6 months or the longest available; and
(ii) Certificate of Bachelor's Degree* (學士學位證書)
* Credential Report of the Bachelor Degree Certificate issued by CHSI (学信网) is also acceptable.

☐ Degree Certificates

☐ TOEFL/IELTS * official score report (if requested)
* Please delete as appropriate. **Please note that the University's TOEFL code is 9671**.

☐ Curriculum vitae (C.V.)

☐ Proof of class ranking

☐ Others: Identity document(s); Visa / Entry Permit / etc. (if applicable)

Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant.

<div align="center">
THE UNIVERSITY OF HONG KONG
FACULTY OF ENGINEERING

Master of Science in Computer Science

<u>TRANSCRIPT REQUEST FORM</u>
</div>

I. **To the Applicant:** Applicant who is requested to submit an original copy of complete official transcript please complete the first part of this form and send it to the appropriate officer of the institute from which the transcript is requested.

Name of Applicant: _____ (_____)
<div align="center">in English   in Chinese, if any</div>

University / College Attended: _____

Dates of Attendance: From _____   To _____

Title of Degree / Diploma: _____   Date of Award: _____

Curriculum applied for admission at The University of Hong Kong:

 <u>**MSc(CompSc)**</u>   (Full-time / Part-time*)

*Please delete as appropriate.

II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a taught postgraduate curriculum at The University of Hong Kong. Please send a copy of the **<u>official</u>** transcript together with this form directly to:

         MSc Programme Office
         P2-06, Graduate House
         The University of Hong Kong
         Pokfulam Road, Hong Kong
         (Ref.: MSc(CompSc))