

Name of Applicant: \_\_\_\_\_  
 Application No. : MExpArtsTh\_\_\_\_\_

**THE UNIVERSITY OF HONG KONG**  
**FACULTY OF SOCIAL SCIENCES**

**Master of Expressive Arts Therapy**

**INSTRUCTION OF SUBMITTING SUPPORTING DOCUMENTS**

Please post the following documents directly to the Centre on Behavioral Health (Address: 2/F, The Hong Kong Jockey Club Building for Interdisciplinary Research, 5 Sassoon Road, Pokfulam, Hong Kong) **by the deadline of online application**. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are NOT in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate)

<input type="checkbox"/>	<b>Arts portfolio</b> (Digital photographs and/or videos should be submitted in CD/DVD/USB format directly to the Centre on Behavioral Health)
<input type="checkbox"/>	<b>Official transcript(s) (original / certified true copy) #*</b> You may complete the Transcript Request Forms below and send it to the institute from which the transcript is requested, if applicable. <ul style="list-style-type: none"> <li><input type="checkbox"/> Complete official transcript with award/conferment information of your Undergraduate studies</li> <li><input type="checkbox"/> Complete official transcript(s) of Postgraduate / Associate Degree / Higher Diploma programme (Only for applicants also pursuing or have obtained Master's degree / Associate Degree / Higher Diploma programme.)</li> </ul>
<input type="checkbox"/>	<b>Graduate certificate(s) (certified true copy) #</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Graduate certificate of Undergraduate studies</li> <li><input type="checkbox"/> Graduate certificate(s) of Taught Postgraduate / Associate Degree / Higher Diploma programme (Only for applicants also pursuing or have obtained Master's degree / Associate Degree / Higher Diploma programme.)</li> </ul>
<input type="checkbox"/>	<b>For applicants who have obtained a degree from universities in Mainland China</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表)^ issued by CHSI 学信网 in Chinese and English</li> <li><input type="checkbox"/> Degree Certificate in Chinese and English / Online Verification Report of Higher Education Degree Certificate (中国高等教育学位在线验证报告) from CHSI in Chinese and English</li> </ul>
<input type="checkbox"/>	<b>TOEFL / IELTS / Overseas GCE / IGCSE / Cambridge Test of Proficiency in English Language official score report (if appropriate) #</b> (Only for applicants with qualifications from institutions outside Hong Kong where the language of teaching and examination is not English.)
<input type="checkbox"/>	<b>Curriculum vitae/ Reference letter(s) (if appropriate)</b>

# Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. **No photocopies will be accepted.**

\* Confirmation of award date of qualification shall be effective on or before 31 August 2024.

^ Please set the validity period of the report as 6 months or the longest available.

**Please note that the University's TOFEL code is 9671.**

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**Transcript Request Form**

- I. **To the Applicant:** Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of the institution from which the transcript is requested.

Name of Applicant: \_\_\_\_\_ ( \_\_\_\_\_ )  
in English in Chinese, if any

University/College Attended: \_\_\_\_\_

Dates of Attendance: From \_\_\_\_\_ To \_\_\_\_\_

Title of Degree/Diploma: \_\_\_\_\_ Date of Award: \_\_\_\_\_

Programme applied for admission at The University of Hong Kong:

**Master of Expressive Arts Therapy** (Full-time/Part-time\*)

\* Please delete as appropriate.

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- II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the **official** transcript together with this form directly to:

Centre on Behavioral Health  
2/F, The Hong Kong Jockey Club Building for Interdisciplinary Research  
5 Sassoon Road  
Pokfulam  
Hong Kong  
(Ref.: Master of Expressive Arts Therapy)