

THE UNIVERSITY OF HONG KONG

Summer Institute 2007: Asia as the Global Future

(July 1 – 21, 2007)

PRE-DEPARTURE NOTES

You are required to inform us some relevant information i.e. arrival information. Please kindly complete the form attached and return it to us via email to SumIns@hkucc.hku.hk or by fax to (852) 2549 3341. Please also be reminded that the registration and orientation will begin at 09:15am on July 1, 2007, you are advised to arrive the student hall on **June 30, 2007***.

****If you are unable to arrive on time due to flight delay or cancellation, please contact us via the emergency telephone at (852) 2219 4202 / 2241 5917.***

1. Identification and Travel Documents

Visa application

a) To Hong Kong

You should have obtained a **student visa** to Hong Kong before departure. If not, please contact the Centre of Development and Resources for Students (CEDARS) of HKU **as soon as possible** [3/F, Meng Wah Complex, The University of Hong Kong (phone: +852 2859 2305; Email:cedars@hku.hk)]. All applicants should name the CEDARS as the visa sponsor. A cost recovery fee is charged for each application for visa sponsorship. Please visit http://www.hku.hk/osa/nonlocal_students/visa.htm for details.

b) To Macau

Most passport holders could enjoy a visa-free entry to Macau. Students who require a visa may obtain it [Autorização de Entrada (“Visto à chegada”)] upon arrival in Macau at the Immigration Police counter, for a fee of MOP100. Visa can also be acquired at the Service of Migration through the local Embassies or existing Consulates of the PRC, for a fee of USD30. Please visit <http://www.macautourism.gov.mo/en/info/get2macau.php> for more details on “Immigration”.

c) To Beijing

Application for visa to China could be acquired at the local Embassies / Consulates of the PRC (Please visit www.immd.gov.hk/chtml/embassy for details), OR to be coordinated by the Faculty Office of Social Sciences upon your arrival. The official form would be distributed during the briefing session on July 1, 2007. Please bring along with **two two-inch recent photos (in six months)**.

Documents

You are recommended to bring along with the following documentations. Do not put them in your luggage. To be safe, make photocopies and keep them in a secure place.

- A passport valid for at least 6 months with blank visa page or travel documents;
- Student visa (you have to present your student visa label to the Immigration Officer at the HK Airport on arrival);
- Original Letter of Acceptance from HKU;
- Proof of funds available (e.g. bank draft, transfer of funds, credit, scholarship or other) and/or Credit Cards such as Visa and MasterCard;
- Address of the Student Hall at The University of Hong Kong (Starr Hall, 91B Pokfulam Road, Hong Kong; Tel: 3156 7575) and emergency numbers of the organizer (2219 4202 / 2241 5917);

- Your medical records, immunization records and academic records;
- Documents with details of your insurance policy (if any) issued in your home country; and
- Six two-inch recent photos (in six months) for visa applications, registration and other purposes.

2. Insurance

A Group Personal Accident Insurance will be covered by The University of Hong Kong for all students. You are also strongly recommended to obtain your own insurance cover for the whole period of your stay in Hong Kong, Macau and Beijing.

3. Transportation from Hong Kong International Airport to HKU

Hong Kong International Airport is situated in Chap Lap Kok on Lantau Island. There are several ways to get to HKU:

- Airport Express Train from Airport to Hong Kong Station, Central District – The train fare is HK\$100 for a single trip and the train ride is 24 minutes. It arrives in an Arrival Hall connected to a taxi rank. It takes only a minute to cross from the train to a waiting taxi. Then take a taxi from Central District to your hall. For off-peak hours, the taxi fare should be around HK\$50, plus luggage fee. The traveling time from Central to the HKU campus is around 15 minutes; or
- Cityflyer Bus no. A11 from Airport to Central – The buses are located at Level 4, Ground Transportation Centre. Allow at least an hour for the bus ride. The fare is HK\$40. Have a few HK\$10 coins and notes with you, as exact fare is required (You can change HK\$ at the airport). Then change to a taxi in Central; or
- If your budget allows, simply take a taxi from the Airport directly to the hall, the cost is about HK\$350 and the traveling time is approximately 45 minutes (You can share with your friends if you happen to travel together).

Most taxi drivers understand enough English to get you where you want to go. But it may be helpful to show the hall's detail to the taxi driver as below:

“Please take me to Starr Hall of HKU at 91 Pokfulam Road”

「司機先生，請你載我到薄扶林道91號，香港大學的施德堂宿舍」

4. Accommodation

Students will be accommodated in the Starr Hall of the University of Hong Kong, 91B Pokfulam Road, Hong Kong <<http://www.hku.hk/starr/>> and NO off-campus housing is allowed.

Room Allocation

Each room will be shared by two students. Room allocation has been arranged and you are prohibited to make your own arrangement for the room allocation.

Check-in arrangement

- You are required to arrive on June 30, 2007 the latest. Please be reminded to let us know your flight details and arrival time in advance. A student helper will let you have your dorm key at the hall reception.
- A temporary resident card will be issued to you for the period of June 30 to July 15 and July 22 to 23, 2007 for your access to the Hall.
- You are prohibited to bring any guests to the Hall.

If you wish to apply for an extension accommodation or early check-in, please complete the attached form and send it back to us as soon as possible. For any enquiry, please contact Miss Ankie Yeung of CEDARS at (852) 2859 2305 or via email ankieyeung@hku.hk.

Check-out arrangement

- You are required to clear your room on the July 15 for the departure to Beijing. You may leave some luggages at the student hall.
- You must check out before 1200 on July 23 or otherwise you will be charged for an extra one-day's lodging fee. If you have to check out before 0900, you must inform your mentor at least 3 days in advance before you check out. Please inform reception counter for room inspection half an hour before you check out.

Fine

A temporary entrance pass, plastic cover and room key will be provided to each student during June 30 to July 23, 2007. Failure to return the above items upon check out on July 23, 2007, participants have to pay the following fines:

- Each key replacement – HK\$100 per key (inform before last day)
HK\$150 per key (last day)
- Each entrance pass – HK\$50
- Each plastic cover – HK\$10

Hall Facilities

Starr hall has common rooms and recreational facilities. Simple room cleaning is scheduled on every Wednesday and Saturday.

- Each floor has its own pantry and is equipped with refrigerator, microwave oven, hotplate, water boiler and drinking fountain.
- Communal bathroom and toilet facilities are provided on each floor.
- All rooms are air-conditioned and furnished with bed and mattress. Each student is provided with a wardrobe, writing desk with lamp, chair and bookshelf.
- There are seven Computers accessible to the Internet in G/F lobby and on 1/F. Individual network point and a shared telephone line are provided in each room. Request for accessing the Internet in your room with your own notebook computer must be made at the Hall Office within office hours at least two hours before the Hall Office closes.
- Coin-operated washing and drying machines are provided in the hall.

International Calls

No IDD facility is available within the hall area, however, you can make IDD calls instantly by prepaid phone cards which are available at the 24-hours convenient store nearby.

Daily Necessities

Sheets and blankets are provided in the hall, but you are reminded to prepare the daily necessities, including towels, body care and bath product, etc.

Electric socket

The standard electrical voltage in HK is 220 volts AC, 50HZ, so you will need an adaptor for your 100-volt appliances and electrical equipment. The majority of electrical outlets in Hong Kong take a three-pronged plug. You can buy an inexpensive adaptor for your equipment when you arrive in Hong Kong.

Accommodation Extension

Students who wish to extend, please reply no later than **June 20, 2007**

Breakfast

No breakfast will be provided by the Starr Hall.

5. Registration and Orientation

Formal registration for the programme will be held at 10:30am at P3, Meng Wah Complex, The University of Hong Kong on July 1, 2007 (Sunday). Please note that

- A Student Registration Card will be distributed to you upon registration for your access to some University's facilities, including HKU Main Library, Computer Centre and Sports Center. (The completed Registration Form should be submitted to the Faculty in advance, please fax it to (852) 2549-3341 if you have not submitted yet. Otherwise, your student registration card would be pending)
- The application form for Visa to China will be distributed. If you did not apply the Visa yet, you are required to complete the form together with 2 two-inch recent photos (in six months).
- You will be informed of any changes to the logistic arrangements throughout the three-week programme.
- You should look after your personal belongings and valuable items throughout the programme.

6. Group and Mentors

All students will be divided into four groups in advance; students are prohibited to make your own arrangement for the grouping:

- A HKU postgraduate student will be assigned as your mentor in your group. The mentor will act as a group leader during the programme period.
- Students will bear fully responsibility for protection of personal and property safety that neither the Organisers, or its employees and volunteers, will have any responsibility for any personal injury or property damage of any kind arising in any way for your activities outside the programme.
- A group list with mentors' contact will be available at the website <<http://www.hku.hk/socsc/si/2007>> in mid-June. You are encouraged to contact your mentor directly via email in advance if you have any enquiries.

7. Field Trips

Field trips to various organization and places will further enhance your understanding on the lecture topics and facilitate your journal writing, students are required to participate in field trips arranged as per the programme in groups assigned.

8. Assessment method

You are required to participate in all the lectures and field trips during the three-week programme, including those exempted from assessment. The final result of your assessment consists of journal (35%), exam (50%) and attendance (15%).

- Both the journal and exam are individual. The journal will be reviewed twice during the programme, and the final version has to be submitted to the Faculty in soft copy by July 30, 2007.
- The exam be held on July 20, 2007 (Friday).

9. Certificate / Transcript

Certificate of Attendance – For All Students

The Certificate will be awarded to students who have completed the programme with satisfactory performance.

Transcript – For Visiting Students only

The result of the programme will be announced in late October 2007, and followed by an official transcript. For other personal request, please contact the Academic Services Enquiry Office at UG05, Knowles Building to fill in an application form or download it from the link at <<http://www.hku.hk/afss/services/transcripts.html>>. Normal processing time required upon receipt of application form for transcript and payment is 10 working days.

10. Plagiarism

In the University of Hong Kong, plagiarism is a disciplinary offence. Any student who commits the offence is liable to disciplinary action and the plagiarized work will receive a fail grade. In accordance to Regulation 5 of the University's Regulations Governing Conduct and Examination provides:

“A candidate shall not engage in plagiarism nor employ nor seek to employ any other unfair means at an examination or in any other form of work submitted for assessment as part of a University examination. Plagiarism is defined as unacknowledged use, as one's own, of work of another person, whether or not such work has been published.”

For more information, please refer to the booklet “What is Plagiarism?” which is sent to you with your admission package.

11. Non-smoking Campus

The University of Hong Kong is a smoke-free campus, including main campus and student hall. Smoking is prohibited on the campus.

12. Meals / Catering

The Institute will cover some meals in Hong Kong and Macau, and all meals (breakfast / lunch / dinner) in Beijing from July 15 to 21, 2007. You are recommended to include the daily meal expenditure in your budget. University canteens are available and a variety of restaurants/food stalls/coffee shops are also located nearby.

Meal on Campus

Three major restaurants (Fong Shu Chuen Amenities Centre Restaurant, Chong Yuet Ming Amenities Centre Restaurant and Union Restaurant) and three coffee shops (Starbucks, Pret A Manger and Pacific Coffee) are located on the main campus, and a restaurant “Yummy Kitchen” at the Ground floor of the Starr Hall. Meal cost varies from around HK\$20 to HK\$40. In the student canteens, both Chinese and Western style menu are provided.

Off-campus Meals

Other than student canteens, a wide variety of restaurants, food stalls and coffee shops at reasonable price are also available. For example, McDonald's and Chinese style restaurants are located within walking

distance from the main campus.

13. Banking Arrangements

You are advised to bring enough cash, traveller's cheques, or bank drafts to cover your expenses during the programme. If you exchange money before you come, remember to ask for small denomination bank notes (Taxis normally do not accept notes larger than \$500). However, do not carry too much cash at any time. It will be easy for you to locate banks and currency exchange services at the Airport as well as on campus.

If you do not have a bank account in Hong Kong, you will need to transfer money for use on arrival. This can be done, either

- by instructing an overseas bank, one or two weeks prior to your departure. Arrange to send money in your name to a bank in Hong Kong (both HSBC and the Bank of East Asia have branches on the HKU campus); or
- by carrying traveller's cheques or a bank draft for deposit in a local account (personal cheques can also be deposited but may take up to three weeks to be cleared).

The majority of banks are open from 0900 to 1630, Monday to Friday, and from 0900 to 1230 on Saturday. Most establishments in Hong Kong accept major credit cards such as VISA, MasterCard and American Express but the University and most campus outlets take cash or cheque only.

14. Weather

Hong Kong has a subtropical climate with distinct season and the summer weather is usually hot and humid. Temperatures range from 26°C to 33°C. July is particularly a typhoon season. When a typhoon is approaching, warnings are broadcast on TV and radio, and signal indicates the storm's distance from Hong Kong. If a typhoon comes near (Signal 8), businesses and shops close down and flights may be cancelled.

Arrangement for Typhoon Signal No. 8 / Black Rainstorm Warning Signal

When Typhoon Signal No. 8 / Black Rainstorm Warning Signal is hoisted, the programme on that particular day will be cancelled. However, if the signal is lowered before 12:00 noon, the afternoon programme will be held as scheduled. If the signal is lowered before 3:00pm, the evening programme will be held as scheduled. Other special arrangement will be made subject to the final decision.

When Typhoon Signal No. 3 or Red Rainstorm Signal is in force, it should be assumed that the programme would be held as scheduled.

15. Student Attire

Indoor Activities

Smart casual would be appropriate for lectures and field trips, you are advised to bring a lightweight sweater for air-conditioned restaurants and lecture room. Please also be reminded that a formal suit maybe required for some occasions but it is not absolutely necessary.

Outdoor Activities

Light-colour long sleeved clothes and long trousers should be worn during outdoor activities. Repellent is advised to be applied to clothing or exposed parts of the body, and an umbrella, hat and sunglasses can

ward off the intense sunshine.

16. Survival Cantonese

Cantonese is the official language in Hong Kong, although most of the people here can communicate in English. Appended below please find some preliminary “Survival Cantonese” for your reference, in case necessary:

Terms in English	Terms in Chinese	Pronunciation
The University of Hong Kong	香港大學	hoeng gong daai hok
Central District	中環	zung waan
Taxi Station	的士站	dik si zaam
Hong Kong Station	香港站	hoeng gong zaam
MTR Station	地鐵站	dei tit zaam
Washroom	洗手間	sai sau gaan
Public telephone	公眾電話	gung zung din waa
How much is it?	呢個幾多錢?	ne go gei do zin

17. Useful Websites

To know more about Hong Kong and the University, you may refer to the websites below for details:

- The University of Hong Kong (<http://www.hku.hk>)
- Discovery Hong Kong (<http://www.discoverhongkong.com/>)
- Lonely Planet (<http://www.lonelyplanet.com/worldguide/destinations/asia/china/hong-kong/>)

※ E N D ※