



**THE UNIVERSITY OF HONG KONG**  
**FACULTY OF SOCIAL SCIENCES**  
POKFULAM ROAD, HONG KONG

香港大學  
社會科學學院  
香港薄扶林道

Website: [www.hku.hk/socsc](http://www.hku.hk/socsc)

E-mail: [socsc@hku.hk](mailto:socsc@hku.hk)

Fax: (852) 2517 0806

Tel: (852) 2859 8016

November 22, 2010

Dear Graduand,

Faculty of Social Sciences Graduation Ceremony 2010  
December 6, 2010 (Monday) 10:00am  
Grand Hall, Level 3, Hong Kong Convention and Exhibition Centre

Subsequent to your online registration for the Faculty Graduation Ceremony, I write to provide you with the following crucial materials for your attention:

1. Admission tickets for guests;
2. A namecard with assigned seat number (You MUST bring along this namecard with you to the Graduation Ceremony);
3. Important notes to all graduands (Appendix A);
4. Order of proceedings (Appendix B);
5. Programme and photo arrangements (Appendix C);
6. Seating plan (Appendix D); and
7. Map (Appendix E).

Should you have any enquiries about the Ceremony, please do not hesitate to contact Miss Nikki Wong on 2241 5540 or [nhywong@hku.hk](mailto:nhywong@hku.hk).

Please accept my congratulations and I look forward to seeing you at the Ceremony.

Yours faithfully,

Tommy Fan  
Executive Officer

Encl.  
TF/MK/wt

**THE UNIVERSITY OF HONG KONG**  
**FACULTY OF SOCIAL SCIENCES**

Faculty of Social Sciences Graduation Ceremony 2010

Important Notes to All Graduands

- 1      **Date:**                                **December 6, 2010 (Monday)**  
**Venue:**                                 **Grand Hall, Level 3, Hong Kong Convention and Exhibition Centre**  
**1 Expo Drive, Wanchai, Hong Kong**  
**Your arrival time:**                **08:00 (dressing, briefing & rehearsal)**
- 2      To ensure a smooth and enjoyable ceremony, briefing and rehearsal before the Ceremony are important and necessary. You are requested to **arrive at the Grand Hall at 08:00.**
- 3      Rundown
- 08:00                                        a) Present your namecard at the entrance of the Grand Hall upon your arrival;  
b) Put on your academic dress. You may refer to the website at [http://www3.hku.hk/congreg/index.php/academic\\_dress](http://www3.hku.hk/congreg/index.php/academic_dress) for the proper way to wear academic dress; and  
c) Be seated according to the seat number printed on your namecard.
- 08:15 - 09:30                              Briefing and Rehearsal  
[\*\* Please refer to the following Proceedings for the arrangement in the Ceremony.]
- Guests will be allowed to enter the Hall from 09:30 and must be seated before 09:45. No guest will be allowed to enter the Hall between 09:45 and 10:20.]
- \*\*\* Please return to your assigned seat after rehearsal and **do not leave after 09:45.**
- 10:00 - 11:30                              Graduation Ceremony Proceedings:
- a) Procession music will begin shortly after 10:00. The Congregation will stand during the entry of the Procession.
- b) The Procession will enter the Hall, ascend the stage and stand. National Anthem will be played.
- The Procession members and the Congregation will be seated after music ends.
- c) The Master of Ceremonies will declare the opening of the Graduation Ceremony.
- d) *All **PhD, PsyD and MPhil** graduands should stand up QUIETLY and line up according to the sequence of your number printed on the namecard, in ascending order, along the designated aisle (please refer to the enclosed seating plan).*
- e) The Associate Dean (Postgraduate Education) will be invited to present individual graduand to the Vice-Chancellor.
- f) Each ***PhD, PsyD and MPhil*** graduand, wearing hood, and holding cap in left hand, will mount to the stage by the left steps. Halt in front of the Associate Dean, and hand the namecard to her. When the Associate Dean calls your name, please proceed and stop in front of the Vice-Chancellor. Shake hands with him and bow to the audience. Descend the stage by the right steps, and return to your seat and be seated.
- g) When the Associate Dean is presenting the PhD, PsyD and MPhil graduands, *all Taught Postgraduate graduands including PCPsych, PDipIA and Bachelor graduands* should follow the onsite instructions and proceed QUIETLY to the designated aisle and line up after the last graduand of the previous degree.
- Taught Postgraduate & Bachelor Graduands**
- h) Each *Taught Postgraduate and Bachelor graduand*, wearing hood, and holding cap in left hand, will mount to the stage by the left steps. Halt before the Associate Dean/Head/Director and hand the namecard to him/her. When he/she calls your name, please proceed and stop in front of the Vice-Chancellor, and bow to him. Then face to the audience and bow again. Descend the stage by the right steps and return to your seat and be seated.

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Faculty of Social Sciences Graduation Ceremony 2010

Order of Proceedings

**The Associate Dean (Postgraduate Education) will present to the Vice-Chancellor  
graduands in**

Doctor of Philosophy  
Doctor of Psychology  
Master of Philosophy  
Master of Social Sciences

**The Head of the Department of Social Work and Social Administration will present to the Vice-Chancellor  
graduands in**

Master of Social Work

**The Head of the Department of Politics and Public Administration will present to the Vice-Chancellor  
graduands in**

Master of Public Administration  
Master of International and Public Affairs  
Postgraduate Diploma in International Affairs

**The Head of the Department of Geography will present to the Vice-Chancellor  
graduands in**

Master of Arts in Transport Policy and Planning  
Master of Arts in China Development Studies

**The Director of the Journalism and Media Studies Centre will present to the Vice-Chancellor  
graduands in**

Master of Journalism

**The Acting Head of the Department of Psychology will present to the Vice-Chancellor  
graduands in**

Postgraduate Certificate in Psychology

**The Associate Dean (Undergraduate Education) will present to the Vice-Chancellor  
graduands in**

Bachelor of Social Sciences

**The Head of the Department of Social Work and Social Administration will present to the Vice-Chancellor  
graduands in**

Bachelor of Social Work

**The Director of the Bachelor of Cognitive Science Programme will present to the Vice-Chancellor  
graduands in**

Bachelor of Cognitive Science

**The Head of the Department of Politics and Public Administration will present to the Vice-Chancellor  
graduands in**

Bachelor of Social Sciences in Government and Laws

**The Head of the Department of Sociology will present to the Vice-Chancellor  
graduands in**

Bachelor of Criminal Justice

**The Director of the Journalism and Media Studies Centre will present to the Vice-Chancellor  
graduands in**

Bachelor of Journalism

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Faculty of Social Sciences Graduation Ceremony 2010  
December 6, 2010 (Monday) at 10:00am  
Grand Hall, Level 3, Hong Kong Convention and Exhibition Centre

**Programme**

10:00	Ceremony Begins
10:05	National Anthem
10:10	Presentation of Graduands to the Vice-Chancellor
11:20	Vote of Thanks
11:30	Procession Retires
11:35	Musical Performance The Hong Kong Police Silver Band
11:45	Group Photo Session
12:00	Ceremony Adjourns

**Notes to Graduands on Photo Arrangements**

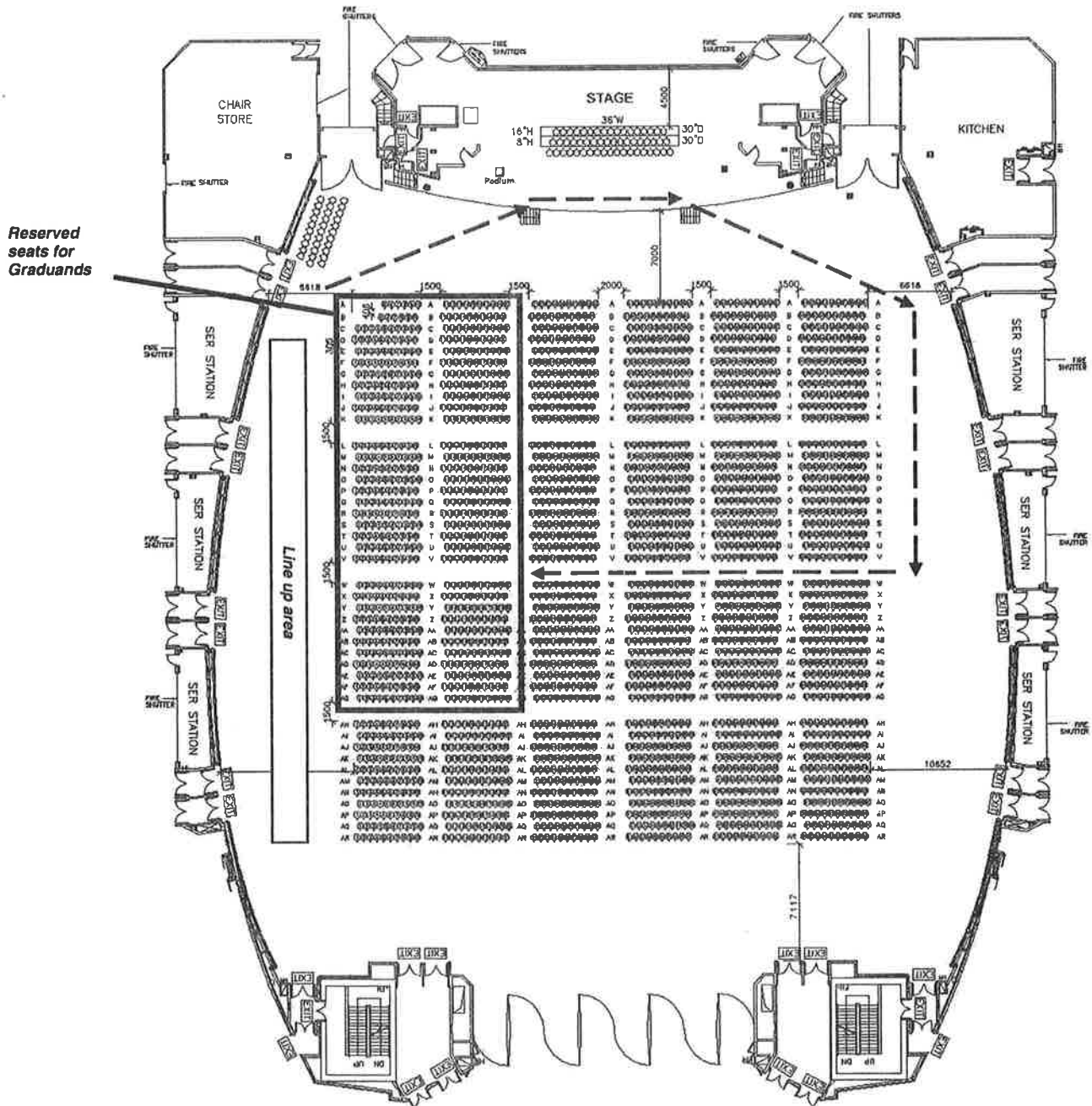
To capture happy and memorable moments of your graduation, the Faculty has appointed professional photographers to take photos at the Graduation Ceremony. Photos can be downloaded from the website at [www.hku.hk/socsc/grad/2010](http://www.hku.hk/socsc/grad/2010) from December 20, 2010 to January 31, 2011. As photo files will not be available after January 31, 2011, please save them for your own retention. Individual request for the photos will not be entertained. The Faculty will also not be responsible for any unsatisfactory photographs.

Should you have any problems viewing the photos online, please email Miss Nikki Wong at [nhywong@hku.hk](mailto:nhywong@hku.hk) **on or before January 31, 2011.**

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Faculty of Social Sciences Graduation Ceremony 2010

Floor Plan

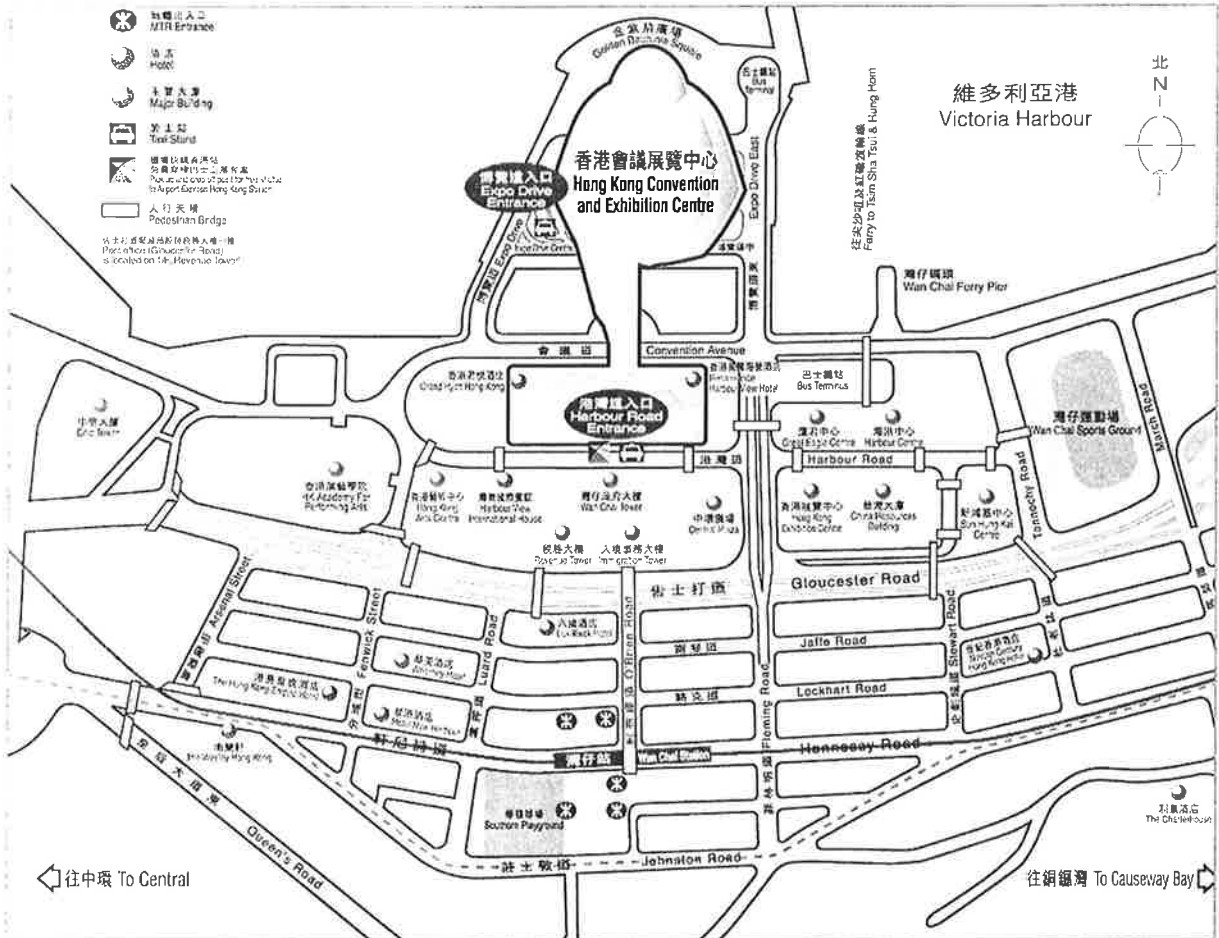


HKU - Faculty of Social Sciences Graduation Ceremony  
Grand Hall

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Map



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**Faculty of Social Sciences Graduation Ceremony 2010**

**Additional Notes to Graduands of Doctor of Philosophy (PhD),  
Doctor of Psychology (PsyD) and Master of Philosophy (MPhil)**

To: All PhD, PsyD and MPhil Graduands Attending the Graduation Ceremony

The Faculty is pleased to invite graduands of PhD, PsyD and MPhil to participate in the Procession at the Opening of the Ceremony.

All graduands please proceed **to the entrance of the Hall** for queuing at 9:45am. After the Procession music begins at around 10:00am, graduands will enter the main entrance in two files, then return to the assigned seat in front of the stage and remain standing until the National Anthem ends.

Should you require further information about the Procession, please contact Miss Katie Chung on 2859 1182 or [katiehkc@hku.hk](mailto:katiehkc@hku.hk).

November 22, 2010

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Additional Notes to Graduands of Postgraduate Certificate in Psychology (PCPsych) and  
Postgraduate Diploma in International Affairs (PDipIA)

To: All PCPsych and PDipIA Graduands Attending the Graduation Ceremony

The Faculty has reserved some black gowns (without cap and hood) for PCPsych and PDipIA graduands. The black gown will be available for your collection at the Faculty Office, Room 401, Meng Wah Complex, from **December 1 to December 3, 2010** (Wednesday – Friday: 9:00am - 1:00pm & 2:00pm - 6:00pm). Prior to your collection of the gown, you are required to pay a cash deposit of HK\$300 at the Faculty Office. The deposit will be returned to you upon returning of the gown on time and in proper condition.

The black gown should be returned to the Faculty Office during office hours and no later than **December 8, 2010 (Wednesday)**. The following penalty will be imposed for late return:

<b>On or before</b> December 8, 2010 (Wednesday)	No penalty
<b>After</b> December 8, 2010 (Wednesday)	Deposit will be forfeited

Should you have any enquiry, please do not hesitate to contact Ms. Polly Chan on 2219 4204 or pollycpm@hku.hk.

November 22, 2010