

## “Language Issues in English-medium Universities : A Global Concern”

by

**The University of Hong Kong**

**18 - 20 June, 2008**

### HOTEL RESERVATION FORM

*(Please use one form for each booking and type in all information)*

GUEST NAME (Mr / Mrs / Miss) :	(IF ANY) SHARE GUEST (Mr / Mrs / Miss) :
ARRIVAL DATE :	DEPARTURE DATE :
ARRIVAL FLIGHT :	DEPARTURE FLIGHT :
EMAIL ADDRESS / FAX NUMBER <i>(For us to return a confirmation to you)</i> :	
<u>SPECIAL ROOM RATE</u> <input type="checkbox"/> <b>HK\$680</b> with buffet breakfast for 1 person <input type="checkbox"/> <b>HK\$730</b> with buffet breakfast for 2 persons <i>The above rates are on per room per night basis, inclusive of 10% service charge and 3% government.</i>	NO. OF ROOMS : _____  <u>SPECIAL REQUEST</u> <input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking
<u>AIRPORT TRANSFER</u> <input type="checkbox"/> Airport shuttle from Airport to Hotel – HK\$140 per person per trip <input type="checkbox"/> Limousine from Airport to Hotel – HK\$600 per car per trip <i>Kindly contact the Hotelink Shuttle Counter located in the Airport Arrival Hall A (#A01) and Hall B (#B01) for boarding arrangement.</i>	
<u>GUARANTEE</u> <i>(All reservations must be guaranteed by credit card to secure room space)</i> <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> JCB <input type="checkbox"/> DINERS <input type="checkbox"/> AMEX Card Holder Name _____ Card No. _____ Expiry Date _____	
<u>TERMS AND CONDITIONS</u> <ul style="list-style-type: none"> <li>● All reservations are subject to room availability upon making reservation</li> <li>● In case of any cancellation notice given less than <u>96 hours</u> prior to arrival or no-show on the arrival day, one night room charge penalty will be levied to the given credit card.</li> <li>● For any further assistance, please contact Ms Suzanie Chan, Senior Sales Manager at tel (852)3410 3329 or fax (852)2858 2969 or email <a href="mailto:ssm@ramadahongkong.com">ssm@ramadahongkong.com</a></li> </ul>	
<p><b>Please complete and return this form to Sales Department</b></p> <p><b>on or before <u>17 May, 2008</u></b></p> <p><b>via fax no : (852)2858 2969 or email : <a href="mailto:ssm@ramadahongkong.com">ssm@ramadahongkong.com</a></b></p>	